

# Standing Order Donations to the Manchester Buddhist Centre



To the manager,  
name of bank

e.g. Royal Bank of Scotland

address of bank

postcode

banksort code

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Please pay  
MANCHESTER  
BUDDHIST CENTRE

£20

£40

other  
amount

£

monthly /

other period  
- please state

starting on

account number

name in which  
account is held

donor name

## FOR BANK USE

Please pay MANCHESTER BUDDHIST CENTRE Account 11696847 at the Royal Bank of Scotland (16-34-27) quoting the reference below. (The reference should be <characters 1-4 of donor surname> <characters 1-4 of donor forename> < DANA> eg. SMITJOHN DANA ):

**DANA**

Please cancel any existing standing order to MANCHESTER BUDDHIST CENTRE from the above starting date.

signature

date

If you would like help in filling out this form, please contact Donations Administrator at the MBC

title

forenames

surname

address

postcode

please return to:

**Donations Administrator  
Manchester Buddhist Centre  
16-20 Turner Street  
Manchester M4 1DZ**

Tel: 0161 834 9232

Email: [fundraising@manchesterbuddhistcentre.org.uk](mailto:fundraising@manchesterbuddhistcentre.org.uk)

Web: [manchesterbuddhistcentre.org.uk](http://manchesterbuddhistcentre.org.uk)

Office use only:

first donation

£

first payment date

/ /

STO sent by office

thank you sent

telephone

e-mail

all donors, please

## YOUR DETAILS

for UK tax payers only

## GIFT AID DECLARATION

I am a UK taxpayer and want MANCHESTER BUDDHIST CENTRE to reclaim the tax on all eligible donations made by me under the Gift Aid scheme. (see notes)

signature

date

### Notes

1. You can cancel this declaration at any time by notifying the Manchester Buddhist Centre (MBC).
2. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the MBC reclaims on your donations in the tax year (currently 28p for each £1 you give).
3. If in the future your circumstances change and you no longer pay tax on your income and/or capital gains equal to the tax that the MBC reclaims, you need to notify the MBC (also see note1).
4. If you pay tax at a higher rate you can claim further tax relief in your Self Assessment tax return.
5. All donations made by you since 6 April 2000 should be eligible but if you are unsure whether your donations qualify for Gift Aid tax relief, ask the MBC. Or ask your local tax office for leaflet IR113 Gift Aid.
6. Please notify the MBC if you change your name or address.